

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on June 22, 2021

At 1600 hours via Zoom

1.0 WELCOME & INTRODUCTION

John Tobin, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1600H. It was confirmed that there was a quorum. J. Tobin asked whether there were any conflicts and no new conflicts were declared. J. Tobin introduced Dr Linda Dvali, a new ex officio Board member who joined the Board in her capacity as Vice president of the Medical Staff Association.

2.0 APPROVAL OF PREVIOUS MINUTES

The minutes from the Board meeting held on May 25, 2021 were approved as pre-circulated.

3.0 UPDATE FROM BOARD CHAIR

3.1. Update from Board Chair

John Tobin made a few introductory comments, outlined the structure of the meeting and provided an overview of the agenda items brought forward for discussion and approval. J. Tobin noted that he would like to acknowledge one of the Directors, Robert McGuire, who was stepping down from the Board as at the 2021 Annual General Meeting, and thanked R. McGuire for his contribution to the successful governance process.

4.0 ITEMS REQUIRING APPROVAL

4.1. Finance & Audit Committee Update

4.1.1 Approval of Signing Schedule F of the Multi-Sector Service Accountability Agreement (Declaration of Compliance)

A briefing note pertaining to the approval of signing Schedule F form of compliance declaration together with the Declaration of Compliance were pre-circulated with the agenda package.

Catriona Read, Chair of the Finance & Audit Committee, referred to the pre-circulated materials and noted that this declaration is actually an attestation that MGH has fulfilled its obligations under the service accountability agreement and there are no known exceptions. C. Read asked if there were any questions and requested a motion as per the briefing note.

4.1.2 Debt Financing Update

A briefing note pertaining to the debt financing was pre-circulated with the agenda package.

Sarah Chow, Vice President, Corporate Support and CFO, referred to the pre-circulated briefing note and reiterated that MGH engaged EY to assess financing needs of the hospital and assist with generating a debt financing model to secure the best option with minimal interest and service costs and minimal administrative reporting. C. Read asked meeting participants if they had any questions and requested a motion as per the pre-circulated briefing note.

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4.2. Redevelopment Committee Update

A briefing note with the update on the Redevelopment Project was pre-circulated with the agenda package. Doug Farley, Chair of the Redevelopment Committee and David Cunic, Vice President, Redevelopment, referred to the pre-circulated report and provided a high level update with regards to the Redevelopment project including schedule delays and COVID related claim.

4.3. Nominating Committee Update

A briefing note with the Nominating Committee update was pre-circulated with the agenda package.

Robert McGuire, Chair of the Nominating Committee, referred to the pre-circulated briefing note and shared with the Board that the Committee met twice to review the end of term spreadsheet and discuss next steps.

R. McGuire reiterated that three directors: Scott McDonald, Dr. Moez Rajwani and Alexander Rhind completed their first three-year term and the Board Chair has confirmed that they are willing to stand for re-election for the second three year term. R. McGuire asked meeting participants if they had any questions or comments and requested a motion to approve reappointment of these directors.

Next, R. McGuire requested a motion to approve the appointment of Krystal Abotossaway to the Board of Directors who confirmed she is willing to stand for election to the Board for her first three-year term as per the Board resolution of November 2020.

4.4. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

Dr. Ian Fraser referred to the pre-circulated briefing note regarding clinicians appointments and privileges, assured the Board that the credentials of the physicians brought forward for approval have been thoroughly checked and requested a motion to approve the appointments as listed in the briefing note.

5.0 DISCUSSION ITEMS

5.1. Update from CEO

Sarah Downey, President and CEO of Michael Garron Hospital, referred to the CEO report submitted to the Board and provided a high level overview of some of the items from the pre-circulated update. She reiterated that the hospital is very actively involved in vaccinating East Toronto community and advised the Board that on Sunday June 27 in partnership with University Health Network, City of Toronto, Maple Leaf Sports and Entertainment and Scotiabank the hospital will be holding the mass vaccination clinic at the Scotiabank Arena with the goal to administer 25K vaccines. S. Downey invited Board members to join the event as volunteers if they are available and interested.

S. Downey shared with the Board that the recruitment for four senior leadership roles is in progress, the respective search committees will be meeting over summer and a number of Board members are involved.

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S. Downey noted that hospital and foundation team is working on organizing the annual joint Board retreat at the end of September, hopefully in person. S. Downey outlined several awards that hospital received recently and shared with the Board that in collaboration with Elder Little Brown Bear we will be offering a ceremony of remembrance for those who we lost during the pandemic, we would like to extend the invitation to the Board to come to the hospital and mark this occasion.

5.2. Update from Chief of Staff

Dr Ian Fraser, Chief of Staff, referred to the pre-circulated Chief of Staff Report and reiterated a couple of items from the report. He shared with the Board that the search process for Chief, Department of Medicine, is underway, the Search Committee is chaired by a Board member, Natasha vandenHoven. Currently medical leadership is focusing on recovery process, at the same time working on developing clinicians' wellness and support strategies.

6.0 CONSENT

The Consent items were presented for information and included:

6.1. Report from the Governance Committee

A Briefing Note with the Governance Committee update was pre-circulated with the agenda package.

7.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

An in-camera meeting was held by the elected directors.

8.0 CONCLUSION

There being no further business to discuss, the meeting was concluded at 1710 hours.

Date of future meetings: September 28, 2021.

John Tobin, Chair

Olga Grigorovskaya, Recorder