

## **SUMMARY OF THE BOARD OF DIRECTORS**

Meeting held on November 23, 2021

At 1530 hours via Zoom

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### **1.0 EDUCATION SESSION – RESEARCH AT MGH**

Dr Jeff Powis, Medical Director Infection Prevention and Control and Medical Director Quality, Operational Excellence, Research and Innovation introduced Dr. Kelly Smith, MGH first inaugural Research Chair. Dr Powis and Dr Smith provided a presentation on their vision for research focus at MGH and answered the questions raised by the Board.

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### **2.0 WELCOME & INTRODUCTION**

John Tobin, Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1600H. It was confirmed that there was a quorum. J. Tobin asked whether there were any conflicts and no new conflicts were declared.

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### **3.0 APPROVAL OF PREVIOUS MINUTES**

The minutes from the Board meetings held on September 28, 2021 and October 12, 2021 were approved as pre-circulated.

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### **4.0 UPDATE FROM BOARD CHAIR**

#### *4.1. Update from Board Chair*

John Tobin provided an overview of the agenda items brought forward for discussion and approval and noted that the agenda included a large section for questions and answers: roundtable discussion with hospital leadership. J. Tobin thanked Dr Ian Fraser, all medical leaders and the whole MGH leadership team for leading the hospital throughout pandemic challenges. He also thanked Eric Tripp, Chair of the MGH Foundation Board and Mitze Mourinho, President of MGH Foundation for their tremendous dedication to the success of fundraising initiatives.

#### *4.2. Clinical Update*

Dr Carmine Simone, Vice President, Medical, and Mark Fam Vice President Programs, provided a clinical update presentation. Dr. Simone shared with the Board that Ontario COVID case counts are rising and showed the diagrams with the current projections for Ontario as well as diagrams showing rising cases, ICU occupancy and death in European jurisdictions. Dr. Simone noted that vaccination penetrance is critical and mRNA vaccines seem to be superior. Next, M. Fam walked the Board through COVID ICU and hospitalization dashboard and noted that although currently the numbers in Ontario are comparatively low, hospitals in GTA show high admission rates and over 100% occupancy. One of the reasons is staffing pressures in Toronto Long Term Care Homes contributing to lower ALC discharges. Dr Simone noted that access to OR is impacted by staffing shortages, non-COVID occupancy is higher due to higher acuity and patients staying longer at the hospital. Triage Committee meets weekly to review and assess all cases and identify high priority patients. Discussion ensued. Dr Simone and M. Fam answered the questions raised by the Board.

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### **5.0 ITEMS REQUIRING APPROVAL**

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### 5.1. Finance & Audit Committee Update

#### 5.1.1 Public Reporting of Expense Claim Information

A briefing note pertaining to public reporting of expense claim information was pre-circulated with the agenda package. Catriona Read, Chair of the Finance & Audit Committee, referred to the pre-circulated material and reiterated that as per the government directive for the reporting requirements under Broader Public Sector Accountability Act all hospitals are required to publicly post eligible hospital leadership expense claims, reimbursed with public funds. It was noted that due to the pandemic the executive team had no reported expenses for the period from April 1 to September 30, 2021. C. Read asked if there were any questions and requested the approval as per the pre-circulated motion.

#### 5.1.2 Update on the Financial Position

A briefing note outlining the Hospital's financial position including statement of revenue and expense was pre-circulated with the agenda package. S. Chow asked directors if they had any questions and none were brought forward.

### 5.2. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

Dr. Ian Fraser referred to the pre-circulated briefing note regarding MAC decision items and advised the Board that MAC recommendations fall into the following categories: 1) appointment of Interim Division Head of General Internal Medicine and 2) clinicians appointments and privileges. Dr Fraser assured the Board that the credentials of the physicians brought forward for approval have been thoroughly checked and requested a motion to approve the appointments as listed in the briefing note.

Next Dr. Fraser shared with the Board that the current Chief of Department of Otolaryngology, Head and Neck Surgery advised that they will be resigning this role effective November 19, 2021. Therefore it is required to strike a search committee for a new Chief chaired by a Board member and approve the appointment of an interim Department Chief. Dr Fraser referred to the pre-circulated briefing note and requested a motion to approve this appointment.

Dr. Christopher Smith signed off the meeting. Natasha vandenHoven, Chair of the Search Committee for selection a new Chief, Department of Medicine & Program Medical Director, provided an overview with regards to the search and selection process, and requested a motion to approve Dr Smith for this role, as recommended by the Search Committee.

## 6.0 DISCUSSION ITEMS

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### 6.1. Update from CEO

Sarah Downey, President and CEO of Michael Garron Hospital, referred to the CEO report submitted to the Board and provided a high level overview of some of the items from the pre-circulated update. She thanked Dr Ian Fraser for 11 years of service as hospital's Chief of Staff and for being an incredible partner supporting her in her role as CEO. S. Downey provided an update with regards to the staff compliance to mandatory vaccination

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policy, advised the Board that the final visit of Accreditation Canada surveyors was scheduled for Friday, November 26, 2021 and presented the website postings and video created for the new nurse recruitment campaign.

### **6.2. Update from Chief of Staff**

Dr Ian Fraser, Chief of Staff, referred to the pre-circulated Chief of Staff Report and reiterated a couple of items from the report. Dr Fraser noted that unfortunately we will experience unprecedented staff shortages during the wintertime surge this year. Dr Fraser shared that he believes the future is golden for the organization and the community due to exceptionally strong leadership at the hospital. John Tobin, Chair of the hospital Board of Directors and Eric Tripp, Chair of the MGH Foundation Board thanked Dr. Fraser for incredible 11 years of service in the role of Chief of Staff, for outstanding leadership and contribution to the Board.

### **6.3. Performance Monitoring and Quality Committee Critical Incident Report**

On a request of Dr Moez Rajwani, Chair of the Performance Monitoring and Quality Committee, Phil Kotanidis, Chief HR Officer, referred to the pre-circulated meeting materials and provided a high level overview of the most recent critical incident that involved a staff member. The summary of critical incidents and never events for 2020-2021 was pre-circulated as well.

### **6.4. Roundtable Discussions**

John Tobin, Chair of the Board of Directors, facilitated roundtable discussions. Hospital leadership answered the questions raised by the Board.

## **7.0 CONSENT**

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The Consent items were presented for information and included:

### **7.1. Report from the Governance Committee**

A Briefing Note with the Governance Committee update was pre-circulated with the agenda package.

### **7.2. Report from the Redevelopment Committee**

A Briefing Note with the Redevelopment Committee update was pre-circulated with the agenda package.

### **7.3. Report from the Performance Monitoring and Quality Committee**

A Briefing Note with the Governance Committee update was pre-circulated with the agenda package.

### **7.4. Enterprise Risk Reporting**

A Briefing Note regarding bi-annual risk reporting and November 2021 Risk Review spreadsheet were pre-circulated with the agenda package.

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**7.5. Report from the Board of MGH Foundation**

The November 2021 report from the Board of MGH Foundation was pre-circulated with the agenda package.

**7.6. Volunteer Services Update**

The November 2021 Volunteer Services newsletter was pre-circulated with the agenda package.

**8.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)**

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An in-camera meeting was held by the elected directors.

**9.0 CONCLUSION**

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There being no further business to discuss, the meeting was concluded at 1745 hours.

Date of future meetings: January 25, 2022.

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John Tobin, Chair

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Olga Grigorovskaya, Recorder