

SUMMARY OF THE BOARD OF DIRECTORS

Meeting held on March 28, 2023

At 1530 hours via Zoom

1.0 EDUCATION SESSION – THE PARTNERSHIP BETWEEN TORONTO EAST HEALTH NETWORK AND THE UNIVERSITY OF TORONTO

Wolf Klassen, President and CEO, Interim, of Michael Garron Hospital/ Toronto East Health Network introduced the presenters from the University of Toronto, Dr Trevor Young, Dean, Temery Faculty of Medicine, and Dr Patricia Houston, Vice Dean Medical Education, who provided the presentation on partnership between Toronto East Health Network and the University of Toronto. The presentation included the overview of the Toronto Academic Health Science Network (TAHSN), its governance structure and the affiliation agreements that govern the relationship between the University of Toronto and partner hospitals. The structure of the MD Program Academies was outlined as well and overview of the new Scarborough Academy of Medicine and Integrated Health was presented to the Board.

2.0 WELCOME & INTRODUCTION

In the absence of Lovisa McCallum, Board Chair, Catriona Read, Vice Chair of the Board of Directors, welcomed members and invited guests to the meeting and called the meeting to order at 1600H. It was confirmed that there was a quorum. C. Read asked whether there were any conflicts and no new conflicts were declared.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes from the Board meetings held on January 24, 2023 were approved as pre-circulated.

4.0 UPDATE FROM BOARD CHAIR

4.1. Update from Board Chair

Catriona Read provided an overview of the agenda items brought forward for discussion and approval.

5.0 ITEMS REQUIRING APPROVAL

5.1. Finance & Audit Committee Update

5.1.1 Capital Approval – Chemical Analyzer

A briefing note regarding the approval of the purchase of a chemical analyzer used by Laboratory Medicine department and the breakdown of how this purchase will be funded was pre-circulated with the agenda package. Carol Chiu, Chair of the Finance & Audit Committee, referred to the pre-circulated briefing note, asked if there were any questions and requested a motion as per the pre-circulated briefing note.

5.1.2 Approval of the Hospital Service Accountability Agreement (H-SAA) and Multi-Sector Service Accountability Agreement (M-SAA)

C. Chiu provided a high level background with regards to H-SAA and M-SAA that required Board approval for signing, reiterated that these two agreements set out the obligations of the Hospital and the Funder (Ontario Health) for providing health care services and noted that the pre-circulated briefing note is very comprehensive and provides a detailed background as well as outlines the key changes including obligations of the Board under the Agreements. Sarah Chow, Vice President Corporate Support and CFO, answered the questions raised by the Board.

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5.1.3 Update on the Financial Position

Sarah Chow, Vice President, Corporate Support and CFO, provided a financial update and noted that a full report on the financial position is included in the agenda package. S. Chow reiterated that Hospital reported deficit due to overtime, agency fees and other factors but are offset by current vacancies. QBP volumes continue to ramp up although they are still behind the target. Discussion ensued. S. Chow answered the questions raised by the Board.

5.2. Governance and Human Resources Committee Update

5.2.1 Approval of the Revised Conflict of Interest Policy

Scott McDonald, Chair of the Governance and Human Resources Committee referred to the pre-circulated briefing note with regards to the Conflict of Interest Board Policy and reiterated that the purpose of the policy revision is to bring the Hospital in compliance with the new Ontario Not-for-Profit Corporations Act (ONCA). W. Klassen added that there were a number of questions raised by Board members related to potential conflict of interest, we would like to address these concerns in the revised policy.

5.3. Performance Monitoring and Quality Committee

5.3.1 Approval of the 2023-2024 Quality Improvement Plan

A briefing note pertaining to the approval of the Quality Improvement Plan for 2023-2024 was pre-circulated with the agenda package. In the absence of Dr Moez Rajwani, Chair of the Performance Monitoring and Quality Committee, Kevin Edmonson, Vice President, Clinical Programs, referred to the pre-circulated meeting materials, confirmed that the Committee unanimously approved the draft Plan and asked Board members if they had any questions. None were brought forward.

5.4. MAC Decision Items: MAC Recommendations for Medical Professional Staff Appointments

5.4.1 Appointment of Chief, Department of Otolaryngology, Head and Neck Surgery

Dr. Sheila Laredo, Chief of Staff, referred to the pre-circulated briefing note and reiterated that in accordance with the hospital bylaw it was required to strike a search committee chaired to a Board member and hospital's CEO. The search committee for Chief, Department of Otolaryngology, Head and Neck Surgery, was chaired by Scott McDonald. Dr Laredo thanked S. McDonald for chairing the search committee and reiterated that the committee unanimously supported recommending Dr Antoine Eskander's appointment. Dr Laredo asked the Board if they had any questions and requested a motion as per the pre-circulated briefing note.

5.4.2 Approval of MAC Decision Items

Dr. Laredo referred to the pre-circulated briefing note regarding MAC decision items, and assured the Board that all the clinicians met the appointment criteria. Dr. Laredo asked meeting participants if they had any questions

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and requested a motion to approve Provisional Active Staff; New Staff Appointments as well as Change in Category as recommended by the Medical Advisory Committee.

6.0 DISCUSSION ITEMS

6.1. Update from CEO

Wolf Klassen, President and CEO , Interim, Michael Garron Hospital/ Toronto East Health Network, shared that he submitted his report to the Board as part of the agenda package and highlighted a couple of items from his update. W. Klassen noted that COVID Assessment Centres are closing in Ontario, and the Hospital's clinic will close at the end of the month. MGH developed new innovative programs to support patients' transfer, especially those patients who require additional support in the community. Next, W. Klassen outlined surgery partnerships that will reduce the long surgery wait lists, such as Toronto Regional Arthroplasty Collaborative which is collaboration between MGH and Sunnybrook operating out of Holland Centre.

Speaking about MGH work in the community W. Klassen shared that on March 2 leaders from East Toronto Health Partners including MGH hosted Minister Blair, MP, Scarborough Southwest and Federal Minister of Emergency Preparedness, at Health Access Taylor Massey, a newly launched primary, community and social care hub in East Toronto. EHP leaders also had an opportunity to meet with Premier's office on March 27. Premier's office representatives were very interested to discuss the progress with our Ontario Health Team, best practices we can advise on, success factors and barriers that we had to overcome. Board members also discussed the important role of primary care in establishing a successful OHT in the community and W. Klassen noted that these important community initiatives got captured in MGH Strategic Plan.

6.2. Update from Chief of Staff

Dr Sheila Laredo, Chief of Staff, referred to the Chief of Staff Report submitted as part of the agenda package and highlighted a couple of items from her report. Dr Laredo reiterated that the annual credentialed clinician reappointment process was launched in the third week of February and credentialed clinicians have until March 31, 2023 to apply for reappointment. Dr. Laredo also shared that medical leadership would like to review the Professional Staff Bylaw. MGH engaged a legal counsel to assist with this project and the goal is to present the revised version to the April MAC meeting, then to Governance and Human Resources Committee in April and full Board in May as well as to the Annual General Meeting of the Members of the Corporation for final approval. Next, Dr Laredo provided a high level overview with regards to the affiliation agreement with University of Toronto.

6.3. Redevelopment Committee Update

Doug Farley, Chair of the Redevelopment Committee, asked Tony Khouri, Vice President, Redevelopment, and Dr Carmine Simone, Vice President, Medical, to provide an update on the redevelopment project and the recent move to the Thomson Patient Care Centre.

T. Khouri provided a high level update on the Stage 2 of construction process and noted that Tower Interim Completion deficiency correction is 99% complete. Next T. Khouri outlined Stage 3 and 4 Business Case to

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accommodate med/ surge beds, walked the Board through the project schedule and timelines diagram and answered the questions raised by the Board.

Next, Dr Carmine Simone provided a high level move debrief and reiterated that patients and clinicians are very happy with the new space. The ceremonial grand opening of Thomson Patient Care Centre was held on January 11, 2023, with very good media coverage, outpatient clinics moved to the new building on January 23, 2023 and inpatient move was completed on February 4, 2023 and as at February 6 we were fully operational in the new patient care tower. Dr Simone shared that during the move the Operational Readiness team performed well above expectations and ahead of schedule, there were 130 staff on site.

Dr Simone also provided an overview of the projects we were able to successfully complete, including operational pneumatic tube system and EV charger stations, and outlined the next step recommendations based on the feedback and findings. This includes work on developing downtime procedures for priority systems, refining communication pathways, improving signage and wayfinding. Dr Simone advised the Board that tours of the new facility are available.

On behalf of the Board D. Farley thanked Dr Simone and T. Khouri for their leadership

7.0 CONSENT

The Consent items were presented for information and included:

7.1. Report from the Governance and Human Resources Committee

A briefing note with the Governance and HR Committee update was pre-circulated with the agenda package.

7.2. Report from the Performance Monitoring and Quality Committee

A briefing note with the Performance Monitoring and Quality Committee update was pre-circulated with the agenda package.

7.3. Report from the Board of MGH Foundation

The March 2023 report from the Board of MGH Foundation was pre-circulated with the agenda package.

7.4. Volunteer Services Update

The March 2023 Volunteer Services newsletter was pre-circulated with the agenda package.

8.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

An in-camera meeting was held by the elected directors.

9.0 CONCLUSION

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There being no further business to discuss, the meeting was concluded at 1730 hours.

Date of future meetings: May 23, 2023.

Catriona Read, Chair

Olga Grigorovskaya, Recorder