

## **SUMMARY OF THE BOARD OF DIRECTORS**

Meeting held on January 28, 2025

At 1530 hours via Zoom

### **1.0 EDUCATION SESSION: STRATEGIC PLANNING UPDATE**

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MGH Board of Directors Chair welcomed everyone to the Board meeting and shared that the meeting will start with the Strategic Planning update. MGH President & CEO thanked directors from the Hospital and Foundation Boards who have been actively involved in working on strategic planning and provided a high level overview of the stakeholder engagement process, then presented vision and mission statement options together with strategic pillars. An overview of the next steps was also provided; and it was noted that the final strategic plan will be brought forward for Board approval at the March Board meeting.

### **2.0 WELCOME & INTRODUCTION**

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The Chair called the meeting to order at 1600H and started the meeting with Land Acknowledgement. It was confirmed that there was a quorum. The Chair asked whether there were any conflicts of interest and no new conflicts were declared.

### **3.0 APPROVAL OF PREVIOUS MINUTES**

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The minutes from the Board meetings held on November 26, 2024 were approved as pre-circulated.

### **4.0 UPDATE FROM BOARD CHAIR**

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#### **4.1. Update from Board Chair**

The Chair provided a high level overview of agenda items brought forward for discussion and advised directors that her office will be scheduling annual one on one meetings for each Board member with Board Chair to discuss how the Board is functioning and whether directors are interested in future Board leadership roles.

#### **4.2. CEO Report**

The President & CEO of MGH/TEHN highlighted some items from the CEO Report which was submitted with the agenda package. It was noted that hospital's emergency department was still very busy and inpatient occupancy is high. Clinical team put in place strategies to ensure that we can meet the needs of our patients, and we continue our advocacy efforts and submitted formal surge request to Ontario Health. The executive team are thrilled as we will be moving to a new space shortly as A, B, C wings will be decanted and handed over to Ellis Don for demolition.

### **5.0 ITEMS REQUIRING APPROVAL**

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#### **5.1. Finance & Audit Committee Update**

##### **5.1.1 Audit Plan for year ending March 31, 2025**

Chair of the Finance & Audit Committee shared that Deloitte, the Hospital's external auditors, presented their audit plan for the fiscal year ended March 31, 2025. A copy of the Audit Plan was attached to the agenda package. The Committee Chair asked meeting participants if they had any questions and requested a motion as per the pre-circulated briefing note.

## **SUMMARY OF THE BOARD OF DIRECTORS**

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### **5.1.2 Signing Authority Policy Review**

The Vice President, Finance and Chief Financial Officer outlined the proposed changes to the Signing Authority Policy that reflect an update to titles in accordance with the current management structure.

### **5.1.3 Financial Dashboard**

The financial dashboard was presented next, the current status with hospital operations was outlined. It was noted that due to provincial elections the funding announcement may be delayed until June.

### **5.2. Governance & HR Committee Update**

Chair of the Governance & HR Committee referred to the pre-circulated materials and reiterated that at the previous Board meeting it was agreed to move Nominating Committee responsibilities to the Governance & HR Committee. It was also approved that Chief of Staff and CEO Performance Review Sub Committee be established as well as a new Committee – the Research and Education Committee. To address these changes a set of Terms of Reference needed to be drafted and approved by the Board. The Chair asked directors if they had any questions and requested a motion to approve the proposed Terms of Reference as pre-circulated with the agenda package.

### **5.3. MAC Decision Items**

The Chief of Staff referred to the pre-circulated briefing note regarding MAC decision items and assured the Board that all the clinicians met the appointment criteria. The Chief of Staff asked meeting participants if they had any questions and requested a motion to approve Medical / Professional Staff Appointments as recommended by the Medical Advisory Committee.

Next, the Chief of Staff outlined the search process for department Chief and brought forward a Chief of Transitional Care appointment for Board approval.

## **6.0 DISCUSSION ITEMS**

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### **6.1. Update from Chief of Staff**

The Chief of Staff and VP Academics, referred to her report submitted as part of the agenda package and shared that the departmental reports are included for the Board information and to give an opportunity for departmental Chiefs to shine.

Medical Services completed three departmental chief searches, one of the Chiefs has already started in their new role while two other Chiefs will be starting next week. Now that these searches have been completed, we will start the search process for the Education Chair, jointly with the University of Toronto.

### **6.2. Performance Monitoring and Quality Committee Update**

Chair of the Performance Monitoring & Quality Committee provided a high level overview of the items discussed at the January Committee meeting and shared that members of the HIROC presented their annual report and talked a lot about safety culture at the hospital.

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Next, Director, Quality & Patient Safety, provided an update regarding Accreditation Survey, Governance Board Assessment. It was shared that Accreditation Canada will be coming to MGH to facilitate a survey of our organization for four days, from April 28 to May 1. There is an element of accreditation that will require Board participation; this is Governance Board Assessment, a 45 question survey which will take about 10 minutes to complete, the aggregate results will be shared with hospital leadership and surveyors.

Vice President, Clinical Programs, advised the Board of critical incidents and a never event included in the package and outlined action plans.

### 7.0 CONSENT

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The Consent items were presented for information and included:

#### 7.1. Report from the Governance and Human Resources Committee

A briefing note with the Governance and HR Committee update was pre-circulated with the agenda package.

#### 7.2. Report from the Audit & Finance Committee

A briefing note with the Finance & Audit Committee update was pre-circulated with the agenda package.

#### 7.3. Report from the Performance Monitoring and Quality Committee

A briefing note with the Performance Monitoring and Quality Committee update was pre-circulated with the agenda package.

#### 7.4. Report from the Redevelopment Committee

A briefing note with the Redevelopment Committee update was pre-circulated with the agenda package.

#### 7.5. Report from the Board of MGH Foundation

The January 2025 report from the Board of MGH Foundation was pre-circulated with the agenda package.

#### 7.6. Volunteer Services Update

The January 2025 Volunteer Services newsletter was pre-circulated with the agenda package.

### 8.0 MEETING WITHOUT MANAGEMENT (ELECTED DIRECTORS ONLY)

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An in-camera meeting was held by the elected directors.

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### **9.0 CONCLUSION**

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There being no further business to discuss, the meeting was concluded at 1800 hours.

Date of future meetings: March 25, 2024.

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Catriona Read, Chair

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Olga Grigorovskaya, Recorder