

# How to Join a Microsoft Teams Virtual Appointment from a Mobile Device (iPhone or Android)

If this is your first time joining a virtual appointment via Microsoft Teams, follow these steps to join from your mobile device:

It is recommended that you test joining your appointment as soon as you receive the email invite so you can be sure everything is working properly.

## Step-By-Step Instructions

Open the Email Invitation

- Locate the email with your appointment details.
- Tap the link that says "Join your appointment" or "Join Microsoft Teams Meeting".

Appointment Opens in Browser

- Your phone will open Safari or Chrome.  
\*If prompted to download the app, look for and tap "Join on the web instead".

Enter Your Name

- Type your name when asked. This is how you will appear in the meeting.

Allow Permissions

- Tap Allow when asked to enable your camera and microphone.

Join the Meeting

- Tap Join Now and wait for the host to admit you.

## Tips for a Smooth Experience

- Join a few minutes early. You can click on the link as soon as you receive it and setup your device for the appointment.
- Make sure your browser has permission to use your camera and microphone.

- No Microsoft account is required. You can join as a guest. \*If you do have a Microsoft account, you can join from your application.
- If you have any issues, contact your clinic for assistance. The phone number is on the email invite.